

# RECORD OF PROCEEDINGS

Minutes of	Goshen Township Trustees	Meeting
7:00PM	Township Hall	April 19, 2006

Chairman T.J. Corcoran called the regular meeting of the Goshen Township Trustees to order. T. J. Corcoran led in the pledge to the flag. Tim Hodges led in prayer. Roll was called: T.J. Corcoran-present, Tim Hodges-present, and Mike Keeley-present.

## Adopt Agenda

\*\*\*Mike Keeley made the motion that the Trustees adopt the meeting agenda as posted and distributed. Tim Hodges second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

## Approve minutes of prior meetings

\*\*\*Mike Keeley made the motion that the Board approve the minutes from the April 5, 2006 Regular Trustees Meeting. Tim Hodges second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

\*\*\*Mike Keeley made the motion that the Board approve the minutes from the April 5, 2006 Public Hearing for Zoning Case #225. Tim Hodges second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

## Communications/Announcements

A letter was received from Miami Township Fire/EMS thanking the Goshen Township Fire/EMS for assisting them in putting out a roof fire that occurred in an apartment style condominium building.

## Prosecuting Attorney Responses

Administrator Ray Snyder received a letter from David Frey, Clermont County Assistant Prosecuting Attorney, answering questions from the Board of Trustees. A copy of that letter is attached to these minutes.

## State Auditor Compliance

Ray Snyder is continuing to work on the state auditor compliance. In regards to putting together a Township audit committee, Ray stated that he anticipated having a sample resolution ready for the Trustees to review at the next regular meeting.

## Miscellaneous Status Report Items

Ray Snyder received a revision in the payroll-processing quote from ADP. They were unable to eliminate the \$900.00 implementation fee; however, ADP did reduce the fee to \$390.00. They also offered to provide one month free processing, a savings of \$390.00. This offer cuts \$900.00 out of the cost.

## Budget Analysis and Compliance

The first budget and compliance report will be ready by the second regular meeting in May. The department heads are currently being trained in how to put together the information in those reports.

## **New Business**

### Final Development Approval for O'Bannon Creek Subdivision (Zoning Case #220)

\*\*\*Tim Hodges made the motion to approve the final development plan for O'Bannon Creek Subdivision. Mike Keeley second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

### Pay Bills

\*\*\*Mike Keeley made the motion that the Board of Trustees approve the payment of the bills. Tim Hodges second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

### Grant Doug Engled Jr. Military Leave

\*\*\*Tim Hodges made the motion upon the recommendation of Chief Virgil Murphy that the Board of Trustees grant 4 years military leave to Doug Engled, Jr. Mike Keeley second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

### Place order for a new Fire Engine

\*\*\*Tim Hodges made the motion upon the recommendation of Chief Ray Snyder that the Board of Trustees transfer an additional \$198,056.48 from the Safety Services Fund to the Capital Improvements Fund for the purchase of a new fire truck from the Sutphen Corporation. Mike Keeley second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

\*\*\* Tim Hodges made the motion upon the recommendation of Chief Virgil Murphy that the Board contract with the Sutphen Corporation for the purchase of a new 2007 model fire truck for the Goshen Fire/EMS, total cost being \$398,056.48. Mike Keeley second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

### Increase Kathie Alley's hours to full-time

\*\*\*Tim Hodges made the motion to extend Goshen's Zoning inspector Kathie Alley's hours to full-time, being an at will employee, at the current pay of \$11.00 per hour. Mike Keeley second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

### Investigate other Township Banking Options

\*\*\*Mike Keeley made the motion that the Board of Trustees authorize the Administrator to investigate other banking options for the Township. Tim Hodges second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

### Future Requests for Prosecutorial Opinions to be in writing

\*\*\*Mike Keeley made the motion that all future requests from the Board of Trustees for prosecutor opinions be submitted in a written manner by the Township Administrator, with the exception of zoning questions and questions from the Fiscal Officer. T.J. Corcoran second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

### Request Legal Opinion

\*\*\*Mike Keeley made the motion that the Board instruct the Administrator to explore different record retention policies from the surrounding areas and draft a record retention policy for the Trustees Office. T.J. Corcoran second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

### Advertise for bids for the 2006 annual paving contract

\*\*\*Tim Hodges made the motion upon the recommendation of Service Director Lou Clemons that the Board of Trustees advertise for bids for the 2006 annual paving contract, to be opened at the May 17, 2006 Trustees Meeting. Mike Keeley second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

Purchase 2007 Ford F250 Crew Cab 4x4 Pickup Truck

Mike Keeley made the motion upon the recommendation of Service Director Lou Clemons that the Board of Trustees approve the purchase of a 2007 Ford F250 crew cab 4x4 pickup truck for service department as per state purchasing agreement, Item #24 cost being \$20,466. Tim Hodges second-motion carried. T.J.-Yes, Mike-Yes, Tim-Yes.

Community Forum

Questions and comments were heard from the residents. Please refer to the recorded minutes for details.

Adjournment

\*\*\*Mike Keeley made the motion to adjourn. Tim Hodges second-motion carried.

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Trustee

Respectfully Submitted,

Sandra Graham, Fiscal Officer